

NCCU Admission Notice for International Students for the 2018 Academic Year

(May 07, 2018 OAA NO.1070012667)

Dear newly admitted students,

Congratulations! It's our great pleasure to have you become part of our University. Please read the following information and follow the relevant instructions. If you have any questions, please feel free to contact us.

1. (A) Newly admitted students will need to **complete online enrollment registration and print out the "Enrollment Registration Form."** Please mail the form with the **photocopies of your educational documents verified by the related offices** (including the diploma of highest academic degree and full academic transcripts; those with the bachelor's degree or above obtained from the schools in Mainland China specifically recognized by MOE are also required to provide the certificate of degree conferral) to International Education Section of the Office of International Cooperation (OIC) by **June 20, 2018 (Wed.) (postmark deadline)**. Those failing to complete the online enrollment registration or those failing to provide the required documents by the prescribed date and whose documents are postmarked after that date **will forfeit their candidacy** for admission; admission offers will be extended to the applicants on the waiting list, as stipulated by the regulations. On **September 12, 2018 (Wed.), the Enrollment Day**, the original copy of required educational documents verified by the related offices should be submitted. The authenticated documents will be returned after the verification is complete. Failure to provide the above-mentioned documents on Enrollment Day will affect your registration process.

✘ **Online enrollment registration website: <http://oicwebap.nccu.edu.tw/IntStdApply/Index.aspx>**

✘ **IMBA freshmen CANNOT log in the online registration website but you may download it in PDF on the above-mentioned link.**

- (B) Students with the degrees conferred by the foreign schools (excluding the schools in Hong Kong, Macao, and Mainland China) are required to provide the educational documents which are verified by the Overseas Representative Office in the country of the issuing institution. Students with the degrees conferred by the prescribed schools in Hong Kong or Macao have to follow the "Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao" to provide the verified educational documents. Students with the degrees conferred by the schools in Mainland China which are specifically recognized by MOE have to follow "The Regulations Governing the Accreditation of Schools in Mainland China" to provide the verified educational documents. **Verification processing time differs from countries, so please be sure to start it ASAP and feel free to contact Taiwan Overseas Offices for details.**

(C) To take Chinese courses at NCCU Chinese Language Center, please submit the bilingual application form (<https://bit.ly/2qWqNAD>) to Chinese Language Center by the prescribed application deadline.

2. Important information regarding registration procedures (e.g. payment of tuition/registration fee, course selection, etc.) will be provided to the new international students via e-mail in early August. Please complete the registration, course selection, the application of credits transfer/exemption, etc., by the deadline. **OIC website: <http://oic.nccu.edu.tw/>**
3. International undergraduate students have priority to stay in campus dormitories for freshman and sophomore during academic year. International graduate students are guaranteed on-campus housing for the first year of study except for those who graduated from the universities in Taiwan. Third-year or above international undergraduate students and second-year or above graduate students should renew their applications prior to the start of the semester in order to qualify for a lottery drawing with other

regular students. **All new students are required to complete the physical check-up and disaster drills required by the school within the stipulated period of time.** New on-campus residents failing to meet this requirement will lose their residence rights immediately and will not be able to apply for on-campus housing until the academic year after next. For dormitory regulations and rates, please refer to the website of the Student Housing Service Section at <http://osa.nccu.edu.tw/en/student-housing-service/news>.

4. Undergraduate students who wish to enroll in upper-level courses should submit certification of completion of any pre-requisite courses and transcript along with completed application to the office of the academic department you belong to by **August 31, 2018 (Fri.)**.
5. NCCU has implemented "Executive Regulations for Service Learning and Practical Courses." Before graduation, undergraduate students are required to fulfill the aforementioned requirements, have completed their term of study, completed and passed their required courses/credits, as well as fulfilled all the graduation requirements of their departments.
6. According to the government law, international students who hold an Alien Resident Certificate (ARC) for over 6 months are eligible and required to join the National Health Insurance (NHI) Program.

(A) For those who have not yet obtained an ARC or who already hold an ARC but will not have held it for 6 months at the start of the new semester, please carry your own overseas medical and injury insurance to cover a valid period of no less than 6 months starting from the day when you enter Taiwan. **The photocopy of the overseas medical and injury insurance certificate should be submitted to OIC on Enrollment Day, September 12, 2018 (Wed.). If your medical and injury insurance certificate is not in Chinese or English, one notarized copy of the translation in Chinese or English by the Taiwan Representative Offices is mandatory.** We will automatically process the group medical insurance for those who CANNOT submit the above-regulated insurance proof. The fee is NT\$3,000 and must be paid in CASH on Enrollment Day. Coverage is from **September 11, 2018 to March 10, 2019**.

(B) For those who have joined NHI to other institutions:

※ But **WILL** transfer it to NCCU: Please contact your previous agency (Chinese Language Centers, companies, or municipal administration, etc.) for an insurance policy closure document. On Enrollment Day, please bring the document to OIC for the payment bill, pay at the Cashier Office and hand in the receipt to OIC.

※ But **WON'T** transfer it to NCCU: On Enrollment Day, please provide the official proof by institutions to show that you have joined NHI.

7. This admission notice or acceptance letter does not guarantee issuance of a visa, which can be approved **ONLY by the Ministry of Foreign Affairs or Taiwan Overseas Missions**. For more information regarding visa application, please visit the website of Bureau of Consular Affairs, Ministry of Foreign Affairs at <http://www.boca.gov.tw/>.

8. Persons in charge of International Students' Affairs (OIC) :

Ms. Carol Chi Tel: +866-2-29393091 ext.62058; E-mail: intladm@nccu.edu.tw

Ms. Alison Ho Tel: +866-2-29393091 ext.62040; E-mail: alison@nccu.edu.tw

9. Online International Student Handbook: <http://pse.ee/5U7GZ>
Calendar of Academic Year 2018-2019 (Expected to be announced in early June): http://aca.nccu.edu.tw/eng/download/calendar2018_eng.pdf